

**GIBSONS UNITED CHURCH
BOARD MEETING MINUTES - March 8, 2011**

Opening Prayer: by Rev Terri Scallon,

Present: Rev. Terri Scallon, Donna Forsyth, Jo-anne Tobey-Fisher, Bob Urquhart Phyllis Hurschman, Terry Connor, Donna Gopp, Bob Miller, Marilyn Richmond, Tony Richmond, Ted Adnitt, Dawn Miller, Jo Fraser

1. - Call to order - at 7.30pm by Dawn Miller

- Review of Minutes of the February 8, 2011 meeting
 - under Present - Joanne should read Jo-anne
 - #3 - D&O - means directors and officers
 - in the 1st motion - clarifying the "session" to mean rehearsals and services.
 - 5.2 - 2nd motion:- "budget" be changed to "amended budget"

It was moved by Bob Miller and seconded by Phyllis Hurschman that the minutes be approved as corrected.

Passed

Review of Minutes of the AGM on February 13, 2011

- Error - # 9 - Betty Paterson is not a signing officer, Betty Robertson is.
- #7 - Chair - Dawn Miller - remove the word "more"

Jo-anne Toby- Fisher moved and Bob Miller seconded that the minutes of the AGM be approved as corrected.

Passed.

ACTION: - Celia is to let Phyllis know when the board minutes are on the web site so that she can advise members of the congregation through her "In Touch" weekly newsletter.

2. Motion to adopt the agenda

Bob Miller moved and Donna Forsyth seconded that the Agenda be accepted.

Passed

3. - Business Arising from the minutes of February 8, 2011

- Report on Youth Night Proposal - Terry Verhulst -

Some excellent response and the hall has been booked for the night of March 26th between 7.00 - 10.00pm. Terry's equipment will be used for the music. Terry has a friend to speak and demonstrate general bicycle maintenance and/or repair . He is a certified bike mechanic. Terry will be speaking to Kyle Nygren about a short demonstration on either a dessert or evening snack. He is waiting for a response from RCMP Constable Bill McKennan.

- Questions:-1. Will the speakers or demonstrators need to the CRC?
 2. Terry clarified that the Youth Night is not a introduction or an (I'm trying to find the right words) attempt to influence any of these kids to join the church (no problem with promoting posters, pamphlet etc (pre approved) of any positive organization) . I just don't want people to think that I'm pushing some sort of agenda, personal or other. My hope is that some of these kids will become interested in coming to our church some time or another but in the mean time I just want to get them off the street for a few hours

- Terri has responded to Terry's inquires.

- Grand Piano - the one we thought was for sale - is not.
- Photo Bulletin Board - ML, Terry , Jo - still under construction
- Licence for showing Films. - no information at this time.

ACTION - Jo-anne will prepare a time line spread sheet for annual items that need payment - ie: - film licence, insurance policies etc.

-Memorial Book Update - Stephanie, John P, Sam and Donna are working to bring this book up to date .

ACTION:-

1. Coffee Set Up. - Phyllis will email out the "how to" page to the church distribution list.

4. Correspondence -

- Liability insurance for activities at the church- it was the opinion that we are covered.

ACTION: - Glen Mardon - to check that our insurance covers activities within the church.

- Donna Gopp - a letter requesting a petty cash float to cover running expenses for the Angel Tree.

ACTION - Ted Adnitt

- Frameworks - a workshop for property development - Saturday March 12, 2011, 2nd session on April 10th. Interest was shown to attend this workshop - but the notice arrived too late to make plans.

5. Team Reports

5.1 - - Treasurer's Report - Ted

- the treasurer's report is attached.

MOTION:- Bob Miller moved and Donna Forsyth seconded that the treasurer's report be accepted as presented.

Passed

5.2 - Stewardship & Finance - Bob

- The approval of counters for the weekly offering has been confirmed.
- a draft fund-raising schedule will be finalized at their next meeting.
- Dawn is drawing up an Events Calendar. She presented the draft version. If anyone is planning an event - they are asked to notify her. This Calendar will be posted in the Hall, kitchen and on the web site.

5.3 - Minister's Report - Terri

- Criminal Record Check - will do that this week
- Mandatory Training in Sexual Abuse Prevention - Ministry Personnel - Feb 9
The training focused on what we need to be aware of.
- Sex Abuse Prevention Workshop - Lee attended this workshop and found it very enlightening. She will be sharing her knowledge with us shortly.
- Book Study - will be held Wednesday evenings at 7 pm at the home of Bill Wallace and Val Thompson. The book is "*The First Paul*"

5.4 - Property - Terry

- bulletin board for photos has been completed.
- grab bar has been placed in the women's toilet.

ACTION: - The Thrift shop needs a new sign.

5.5 - Social & Environmental Justice (Green Team) -Jo-anne reported from the Feb. 24th meeting

- discussion of March 4th and April 11th Clayquot Sound information event to be hosted at the church by the Green Team.
- Mary and Jo-anne to organize an environmental service. Date to be arranged with Terri
- agreed that the position of chair would rotate among committee members.
- Jo-anne and Gayle reported on the 'Place Based Educators' gathering at Langdale School, noting that good networking connections were made with various community groups.
- Gayle and Jo-anne reported that they would be meeting with Johan Stroman, the SCRCD energy manager on Friday
- Discussed pursuing possibility of Sustainability House Tour Sept. 17th
- Follow up on Sustainability House Tour
 - Jo-anne has been in touch with our church insurance company regarding liabilities around sponsoring such an event . It was determined that separate event insurance would need to be purchased at a cost of between \$500.00 - \$1000.00. The SCRCD has expressed an interest in this idea so they are now investigating whether or not they would consider underwriting this event with their insurance. Jo-anne will be writing up a concept proposal for their legal team to review.

- Gayle and Jo-anne met with Johan Stroman to discuss co-sponsorship of an April 1st film night at the church followed by a discussion of energy challenges. It was agreed that as they had not planned a film for April they would undertake this co-sponsored event.

5.6- Pastoral Care and Outreach - Marilyn

Attendance average for February was 50

Community dinner - February 12 was a great success with 92 plates plus staff served.

Changes to Coffee Time process - an evaluation of this change will take place.

5.7 - Special Gifts - Stan

1. a) Discussion regarding creating ½ to 1 page summary of Special Gifts and how congregation members can utilize the fund to enhance the church.

b) Another meeting will be held to finalize the draft once the team members have reviewed the summary. This will then be presented to the Board for approval. If approved by the Board, the document will be distributed to the general church congregation (likely via email or posting in public area of the church).

2. Discussion regarding better communication to church congregation as to who has gifted monies to the Special Gifts Fund. This will be communicated to the church board who then incorporate the information into meeting minutes (these are posted on church web as well as emailed to church members) Recommended that the amount be kept confidential to protect the privacy of the donors

3. Current (as of January 1, 1011) gifts include:

a) Bea Bennett estate final distribution (\$5909.29)

b) Lloyd Osborne from Hal Osborne

c) Lloyd Osborne from Marion Osborne

A question arose as to how the receipts for the memorial gifts are handled

ACTION - Ted

5.8 - Worship and Music - Terri

- Book Study on "*The Laws of the Spirit*"

- Bible study on Paul

- Ashes service on March 8

5.9 - Spiritual development - Donna

- Tuesday book study - the book "*The Laws of the Spirit*" is being well received.

5.10 - Ministry and Personnel - Lee

- Contract updates are being worked on.

5.11 - In Touch - Phyllis - the team had a good meeting last Monday.

5.12 - UCW - Donna - At the February meeting, Pam Robertson was the guest speaker and gave a presentation on her trip to the Holy Land.

5.13 - Library update - Jo - now has the means to transfer the Videos to DVD.

5.14 - Presbytery - oversight visit - Friday April 8 & Saturday 9th, 2011
- no further information from the team.

6. New Business -

- digging out the basement to get more useable space - Bob U - presented the findings of the 2007 study for a Thrift Shop expansion. Jo and Marie will investigate this as part of the Visioning process.

- Donna Gopp presented a drawing of the proposed Angel Tree logo.

Motion:- Terri moved and Bob seconded that we accept the use of this logo.

Passed - with thanks to Donna for the beautiful drawing.

7. Closing prayer

Meeting was adjourned at 9.15pm

Next Board Meeting - April 12, 2011

chair

Secretary